

Fee Chart

Basic Services

Service	Detail	Fee (tax excl.)
Basic	Basic fee includes: security cards (MT, QBC) / business address (“Care of Queensland Business Centre” must be mentioned, registration is prohibited) / free Wi-Fi / office free space	¥4,500/ monthly
Option		
Option A	<p>Meeting Room (advance reservation is required)</p> <ul style="list-style-type: none"> • 1 slot = up to 15 hours*¹ / valid within 1 year contract period <p>*¹ If you would like to use meeting room more than 15 hours in one year, please apply several slots. Ex. 30 hours → Option A x 2 slots (¥3,000 x 2 = ¥6,000/month)</p> <ul style="list-style-type: none"> • Please check the availability of meeting room through the reservation website and email the following information to us: date of use / start and end time / name of your client • You cannot carry over any unused time for the meeting room to the next contract period. 	<p>¥3,000/ monthly (Total: ¥36,000/ yearly)</p>
Option B1	<p>Parcel / Mail / FAX handling service</p> <p>■ Notification service for limited items*²</p> <ul style="list-style-type: none"> • *² Please select the items which you need to notice from the list below: [registered delivery / letter pack light (blue), plus (red) / package delivery / confidential letter or package / express delivery] • We will notice you by email that the received item is temporarily stored at our office. • We cannot receive any cash by registered mails, delivery-certified mails, or content-certified mails. • We cannot receive any parcels delivery of fresh foods or requiring refrigeration, parcels of cash on delivery, and parcels exceeding Size 60. 	¥1,000/ monthly
Option B2	<p>Parcel / Mail / FAX handling service</p> <p>■ Notification service for all items (DMs are negotiable)</p> <ul style="list-style-type: none"> • We will notice you by email that the received item is temporarily stored at our office. • We cannot receive any cash by registered mails, delivery-certified mails, or content-certified mails. • We cannot receive any parcels delivery of fresh foods or requiring refrigeration, parcels of cash on delivery, and parcels exceeding Size 60. 	¥2,000/ monthly
Option C1	<p>Monthly Rental Locker (Small)</p> <ul style="list-style-type: none"> • size: W40.8×D46.3×H28.5cm 	¥1,000/ monthly
Option C2	<p>Monthly Rental Locker (Large)</p> <ul style="list-style-type: none"> • size: W86.4×D41.5×H98.8cm 	¥5,000/ monthly

Others

Service	Detail	Fee
Multifunction Printer	black & white	¥10/ per sheet (tax incl.)
	color	¥40/ per sheet (tax incl.)
Early Termination of the Agreement	We will proceed with the early termination procedure as soon as we receive your notice. In addition, if the notification is not made by the previous month of the termination month, the monthly membership fee until the termination month (the month after the notification) will be paid.	1 month membership fee (tax excl.)
Reissuance Charge for Security Cards	Whenever you lost your security cards, please notice QBC administrator immediately and pay ¥ 5,000 for the reissue of new card.	¥ 5,000 (tax excl.)
Another Back-office Services	If you would like to use other services, please contact to a QBC administrator.	Subject to negotiation